OREGON LAW FOUNDATION
(A Nonprofit Corporation)
FINANCIAL STATEMENTS
Years Ended December 31, 2019 and 2018

GROVE, MUELLER & SWANK, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

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INDEPENDENT AUDITOR'S REPORT

Board of Directors Oregon Law Foundation Tigard, Oregon

We have audited the accompanying financial statements of Oregon Law Foundation (the Foundation), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Oregon Law Foundation, as of December 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

CERTIFIED PUBLIC ACCOUNTANTS

June Muellar Duk Ke

November 6, 2020

(A Nonprofit Corporation)
STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2019 AND 2018

	2019		2018		
ASSETS					
Cash and cash equivalents - unrestricted	\$	713,311	\$	243,798	
Cash and cash equivalents - restricted		438,614		52,034	
Investments		3,385,859		4,489,535	
Accrued interest receivable		243,279		189,397	
Other assets		20,000		20,000	
Total Assets	\$	4,801,063	\$	4,994,764	
LIABILITIES AND NET ASSETS					
Liabilities					
Accounts payable	\$	241,983	\$	233,970	
Due to Oregon State Bar		16,466		33,051	
Grants payable		-		1,375	
Total Liabilities		258,449		268,396	
Net Assets					
Net assets without donor restrictions					
Undesignated		1,050,896		194,528	
Board designated		954,355		730,451	
Net assets with donor restrictions					
Purpose restrictions		1,965,852		3,260,419	
Perpetual restrictions		571,511		540,970	
Total Net Assets		4,542,614		4,726,368	
Total Liabilities and Net Assets	\$	4,801,063	\$	4,994,764	

(A Nonprofit Corporation) STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2019 AND 2018

	TT/5		2019		
	Without Donor Restrictions		With Donor Restrictions		Total
SUPPORT AND REVENUE		<u> </u>	 testrictions		101111
IOLTA (net of IOLTA service charges					
of \$2,629 in 2019 and \$3,216 in 2018) Contributions	\$	2,668,742	\$ -	\$	2,668,742
Fiscal sponsorship		4,044	55,885		4,044 55,885
Unrealized change in market value		56,958	177,758		234,716
Investment income, (net of administrative fees		,	,		- ,: -
of \$10,129 in 2019 and \$9,988 in 2018)		20,961	120,516		141,477
Other income		14	 -		14
Total Support and Revenue		2,750,719	354,159		3,104,878
NET ASSETS RELEASED FROM					
DONOR RESTRICTION		1,618,185	 (1,618,185)		
		4,368,904	(1,264,026)		3,104,878
EXPENSES					
Granting program		3,161,544	-		3,161,544
Management and General		127,088	 -		127,088
Total Expenses		3,288,632			3,288,632
CHANGE IN NET ASSETS		1,080,272	(1,264,026)		(183,754)
NET ASSETS, Beginning of year		924,979	 3,801,389		4,726,368
NET ASSETS, End of year	\$	2,005,251	\$ 2,537,363	\$	4,542,614

	2018	
thout Donor	With Donor	
 Restrictions	 Restrictions	 Total
\$ 1,709,690	\$ -	\$ 1,709,690
2,931	-	2,931
-	49,123	49,123
(46,903)	(170,447)	(217,350)
31,781	172,068	203,849
1,562	-	 1,562
1,699,061	50,744	1,749,805
1,026,477	(1,026,477)	-
2,725,538	(975,733)	1,749,805
2,742,438 121,600	- -	2,742,438 121,600
2,864,038		2,864,038
(138,500)	(975,733)	(1,114,233)
1,063,479	4,777,122	5,840,601
\$ 924,979	\$ 3,801,389	\$ 4,726,368

(A Nonprofit Corporation)
STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019					
		Granting Program		nagement d General		Total
EXPENSES						
Grants	\$	2,958,565	\$	_	\$	2,958,565
Fiscal sponsorship		57,169		_		57,169
Salaries and benefits		50,055		127,088		177,143
Administrative charge		34,067		_		34,067
Travel expense		4,444		_		4,444
Mailings		137		-		137
Telephone		269		-		269
Dues, subscriptions and fees		6,366		_		6,366
Materials and supplies		1,177		_		1,177
Bank service charges		42		_		42
Professional services		32,222		_		32,222
Meetings and conferences		7,653		_		7,653
Training		1,905		_		1,905
Equipment		1,100		_		1,100
Miscellaneous		6,373		-		6,373
Total Expenses	\$	3,161,544	\$	127,088	\$	3,288,632

	2018					
	Granting Program		Management and General			Total
EXPENSES						
Grants	\$	2,406,356	\$	-	\$	2,406,356
Fiscal sponsorship		44,640		-		44,640
Salaries and benefits		42,144		121,600		163,744
Administrative charge		33,073		-		33,073
Travel expense		6,308		-		6,308
Mailings		480		-		480
Telephone		280		-		280
Dues, subscriptions and fees		1,317		_		1,317
Materials and supplies		1,325		_		1,325
Bank service charges		53		-		53
Professional services		195,327		-		195,327
Meetings and conferences		7,732		-		7,732
Training		1,675		_		1,675
Equipment		1,100		-		1,100
Miscellaneous		628		-		628
Total Expenses	\$	2,742,438	\$	121,600	\$	2,864,038

(A Nonprofit Corporation)
STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019		2018		
CASH FLOWS FROM OPERATING ACTIVITIES					
Change in net assets	\$	(183,754)	\$	(1,114,233)	
Adjustments to reconcile net assets to net					
cash provided by operating activities					
Realized gain on investments		(52,862)		(93,818)	
Unrealized loss on investments		(234,716)		217,350	
Change in:					
Accrued interest receivable		(53,882)		(55,149)	
Accounts payable		8,013		(3,787)	
Due to Oregon State Bar		(16,585)		(17,842)	
Grants payable		(1,375)		62	
Net Cash Used in Operating Activities		(535,161)		(1,067,417)	
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchase of securities		(1,025,814)		(1,026,964)	
Proceeds from sale of securities		2,417,069		1,649,742	
Net Cash Provided by Investing Activities		1,391,254		622,778	
NET CHANGE IN CASH AND CASH EQUIVALENTS		856,093		(444,639)	
CASH AND CASH EQUIVALENTS, Beginning of year		295,832		740,471	
CASH AND CASH EQUIVALENTS, End of year	\$	1,151,925	\$	295,832	
CASH AND CASH EQUIVALENTS					
Unrestricted	\$	713,311	\$	243,798	
Restricted		438,614	Ť	52,034	
Total	\$	1,151,925	\$	295,832	

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NOTES TO FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2019 AND 2018

ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Oregon Law Foundation (the Foundation) was created in 1981 by the Oregon State Bar's Board of Governors as a separate non-profit corporation to serve as a vehicle to accomplish the worthwhile objectives of the legal profession not otherwise served by the Oregon State Bar. The objectives of the Foundation are: (1) to support access to justice in Oregon by obtaining and distributing funds to provide legal services to persons of lesser means; (2) to promote diversity in the legal profession; and (3) to educate the public about the law.

Basis of Accounting

The financial statements of the Foundation are prepared on the accrual basis of accounting. Using this method, revenues are recognized when earned and expenses are recognized when incurred.

Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, the Foundation's net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor restrictions. The governing board has designated, from net assets without donor restrictions, net assets for a grant reserve and a rainy day reserve.

Net Assets With Donor Restrictions - Net assets subject to donor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed time and purpose restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

New Revenue Recognition Accounting Pronouncement

FASB Accounting Standards Codification Topic 606, Revenue from Contracts with Customers, as amended, supersedes or replaces nearly all GAAP revenue recognition guidance. These standards establish a new contract and control-based revenue recognition model, change the basis for deciding when revenue is recognized over time or at a point in time, and expand disclosures about revenue. There have been no changes to the presentation of the financial statements resulting from this pronouncement.

Support and Revenue

Revenue is generally available for unrestricted use, unless specifically restricted by a donor or grantor. IOLTA income is recognized as unrestricted support.

For the public's protection, the Oregon Supreme Court requires that all funds of a client which are held by an attorney must be deposited in a trust account separate from the attorney's and must be kept available for immediate withdrawal. Because most clients' funds which come into the hands of attorneys are relatively small in amount or are to be held for relatively short periods of time, it is not feasible for attorneys to establish a separate account for each client or to invest each client's funds to earn interest. The cost of administering these accounts would be greater than the amount of interest which would be generated. For this reason, client funds had traditionally been held in a common trust checking account on which the depository bank paid no interest.

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Support and Revenue (Continued)

As an alternative approved by the Oregon Supreme Court, as of May 1, 1989, attorneys are required to deposit clients' common trust funds in NOW (Negotiable Order of Withdrawal) accounts which earn interest. The interest income earned on these accounts is transferred to the Foundation for use in fulfilling its objectives since individual clients and their attorneys have no property interest in the income generated by these common trust accounts. This program approved by the Court is known as IOLTA, which stands for Interest on Lawyer Trust Accounts.

Donor restricted contributions of cash and other assets that limit the use according to donor stipulations are reported as donor restricted support. Contributions with time or purpose restrictions are reported in the statement of activities as net assets released from restriction when time or purpose restrictions are met. Restricted contributions received in the same year in which the restrictions are met are recorded as released from restriction at the time of receipt. When a donor stipulates that the contribution is permanent, the Foundation is limited to spending only the earnings generated by the permanently restricted amount.

Cash and Cash Equivalents - Restricted and Unrestricted

The Foundation considers all cash in checking and money market accounts to be cash equivalents. Restricted cash equivalents consist of money market accounts held in donor restricted investment portfolios.

Concentrations of Credit Risk

The Foundation maintains cash balances and other liquid investments with financial institutions located in Oregon. Cash balances are insured by the Federal Deposit Insurance Corporation up to legal limits. During 2019 and 2018, the balances in such accounts at times were in excess of FDIC insurance. The Foundation has not experienced any losses from their accounts and does not believe they are exposed to significant risk.

Investments

The Foundation carries all investments in debt securities and investments in equity securities with readily determinable fair values at fair value in the statement of financial position. Investment income includes realized and unrealized gains and losses. Realized gains and losses from the sale of investments are computed based on the difference between the proceeds received and the carrying value of the asset. Unrealized gains and losses result from changes in the fair value of investments excluding income accruals and asset value impairments. Investment income and losses are shown on the statement of activities as a change in net assets without donor restriction unless their use is restricted by explicit donor-imposed stipulations or by law.

Income Taxes

The Foundation is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is also exempt from state income taxes. Accordingly, no provision for income taxes is reflected in these financial statements.

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Taxes (Continued)

The Foundation follows the provisions Accounting Standards Codification (ASC) Accounting for Uncertainty in Income Taxes 740. ASC 740 prescribes a threshold for determining when an income tax benefit can be recognized, which is a higher threshold than the one imposed for claiming deductions on income tax returns. ASC 740 does not have any significant impact on the Foundation's financial statements.

The Foundation's federal and state income tax returns are subject to possible examination by the taxing authorities until the expiration of the related statutes of limitations on those tax returns. In general, the federal and state income tax returns have a three year statute of limitations. The Foundation would recognize accrued interest and penalties associated with uncertain tax provisions, if any, as part of the income tax provision.

Functional Allocation of Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting service of the Foundation. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits which are allocated based on estimates of the benefit received by the program or supporting service. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated to the program and supporting services benefited.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

LIQUIDITY AND AVAILABILITY

Financial assets are available for general expenses, that is, without donor or other restrictions limiting their use, within one year of the date of the statement of financial position are comprised of the following:

		2019		2018
Cash and cash equivalents	\$	1,151,925	\$	295,832
Investments		3,385,859		4,489,535
Accrued interest receivable		243,279	_	189,397
	_	4,781,063	_	4,974,764
Donor restricted		(2,537,363)		(3,801,389)
Board designated		(954,355)		(730,451)
	\$	1,289,345	\$	442,924

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

LIQUIDITY AND AVAILABILITY (Continued)

The Foundation has donor restricted endowment funds totaling \$571,511, and \$540,970 at December 31, 2019 and 2018, respectively. Income from donor restricted endowments is available for general use.

The Foundation also reported donor assets with purpose restrictions totaling \$1,965,852 and \$3,260,419 at December 31, 2019 and 2018, of which \$1,960,085 and \$3,255,936, respectively, were restricted for use in foreclosure prevention or for community redevelopment. In addition, \$5,767 and \$4,483 restricted for use in Opportunities for Law in Oregon grants was reported at December 31, 2019 and 2018, respectively. Donor restricted endowment funds and net assets with purpose restrictions are not available for general expenditure.

As part of the Foundation's liquidity management plan, cash in excess of daily requirements is invested in FDIC insured savings and loan institutions, CDs, money market funds and short-term government securities. The Board endeavors to maintain cash equivalent reserves equaling no less than thirty percent of the annual grant award. This amount was \$530,250 and \$366,750 at December 31, 2019 and 2018, respectively. In addition, the Board has determined revenues in excess of one hundred percent of the grant revenues be set aside for long-term investment in growth and income securities. Total funds designated as a rainy-day reserve were \$424,105 and \$363,701 at December 31, 2019 and 2018, respectively.

INVESTMENTS

The Foundation follows Accounting Standards Codification (ASC) 820-10 which defines fair value and establishes a framework for measuring fair value in generally accepted accounting principles. ASC 820-10 defines fair value as the price that would be received to sell an asset or paid to transfer the liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The fair value hierarchy within ASC 820-10 distinguishes three levels of inputs that may be utilized when measuring fair value including level 1 inputs (using quoted prices in active markets for identical assets or liabilities), level 2 inputs (using inputs other than level 1 prices such as quoted prices for similar assets and liabilities in active markets or inputs that are observable for the asset or liability) and level 3 inputs (unobservable inputs supported by little or no market activity based on our own assumptions used to measure assets and liabilities).

A financial asset or liability's classification within the above hierarchy is determined based on the lowest level input that is significant to the fair value measurement.

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

INVESTMENTS (Continued)

Investments held by the Foundation at December 31, 2019 are summarized as follows:

	Total Carrying Value/ Level 1 Fair Value Cost						
Without Donor Restrictions							
Equities	\$ 345,379	\$	345,379	\$	323,666		
Fixed income	 508,884		508,884		504,958		
	854,263		854,263		828,624		
With Donor Restrictions							
Equities	576,934		576,934		385,187		
Fixed income	 1,954,662		1,954,662		1,933,595		
	2,531,596		2,531,596		2,318,782		
Total	\$ 3,385,859	\$	3,385,859	\$	3,147,406		

Investments held by the Foundation at December 31, 2018 are summarized as follows:

			Total rying Value/	
	 Level 1	<i>F</i>	Tair Value	 Cost
Without Donor Restrictions				
Equities	\$ 254,103	\$	254,103	\$ 260,805
Fixed income	401,728		401,728	398,275
Mutual Funds	36,798		36,798	36,804
	692,629		692,629	 695,884
With Donor Restrictions				
Equities	503,000		503,000	465,472
Fixed income	2,870,122		2,870,122	2,900,814
Mutual funds	423,784		423,784	423,707
	 3,796,906		3,796,906	3,789,993
Total	\$ 4,489,535	\$	4,489,535	\$ 4,485,877

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

INVESTMENTS (Continued)

The following schedule summarizes the investment return in the statement of activities:

			2019	
		hout Donor estrictions	ith Donor estrictions	Total
Interest and dividends, net of fees Realized gains (losses) Unrealized gains (losses)	\$	20,972 (11) 56,958	\$ 67,643 52,873 177,758	\$ 88,615 52,862 234,716
Recognized as unrestricted		77,919 298,274	298,274 (298,274)	376,193
	\$	376,193	\$ -	\$ 376,193
			2018	
	Without Donor Restrictions		ith Donor estrictions	Total
Interest and dividends, net of fees Realized gains Unrealized gains (losses)	\$	18,064 13,717 (46,903)	\$ 91,967 80,101 (170,447)	\$ 110,031 93,818 (217,350)
Recognized as unrestricted		(15,122) (30,541)	1,621 30,541	(13,501)
	\$	(45,663)	\$ 32,162	\$ (13,501)

DONOR RESTRICTED ENDOWMENT

Donor restricted endowment funds consist of contributions received from corporations, foundations and individuals restricted for investment in perpetuity to continue the mission of the Oregon Law Foundation. Income generated by these assets, unless restricted by the donor, can be used to support the operating activities of the Oregon Law Foundation.

The Oregon Law Foundation follows the Uniform Management of Institutional Fund Act (UMIFA), enacted by the state of Oregon and its own governing documents. The Board has interpreted the law as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Oregon Law Foundation retains in perpetuity (a) the original value of gifts donated to the permanent endowment, and (b) the original value of subsequent gifts to the permanent endowment. In the absence of donor restrictions, the net appreciation on a donor restricted endowment fund is spendable under UMIFA.

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

DONOR RESTRICTED ENDOWMENT (Continued)

Changes in donor restricted endowments for the year ended December 31, 2019 and 2018 were as follows:

		2019		
Endowment net assets, beginning of year	\$	540,970	\$	571,511
Investment return:				
Investment income		17,455		19,307
Investment expenses		(7,036)		(6,778)
Net appreciation -				
realized and unrealized		169,926		(43,070)
Total investment return		721,315		540,970
Appropriation of expenditures		(149,804)		-
Endowment net assets, end of year	\$	571,511	\$	540,970
				

From time to time, certain donor restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). We have interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At December 31, 2019, funds with original gift values of \$540,970, fair values of \$723,180, and deficiencies of \$182,210 were reported in net assets with donor restrictions.

OREGON STATE BAR ADMINISTRATIVE SERVICES

A portion of the Foundation's administration is provided by employees of the Oregon State Bar. Additionally, the Oregon State Bar provides office space, furniture and equipment use to the Foundation. The Oregon State Bar assesses the Foundation an administrative fee for these services. Such amounts are negotiated on an annual basis and are approved by the Foundation's Board of Directors. Amounts paid by the Foundation for these services were \$34,067 and \$33,073 for the years ended December 31, 2019 and 2018, respectively.

RELATED PARTY TRANSACTIONS

The Foundation conducts business with the Campaign for Equal Justice, a related party organization which also funds organizations that provide legal assistance to low income individuals. The Foundation's president or designee serves on the board of Campaign for Equal Justice. The Foundation's transactions include grant allocations of \$30,000 and \$22,500 for 2019 and 2018, respectively, and other expenses of \$1,000 and \$-0- for 2019 and 2018, respectively.

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NOTES TO FINANCIAL STATEMENTS (Continued) YEARS ENDED DECEMBER 31, 2019 AND 2018

ASSETS RELEASED FROM RESTRICTION

Settlement Funds

During 2016, the Foundation was awarded \$4,789,913 as a result of a class action lawsuit against the Bank of America. These funds may only be used to provide services for foreclosure prevention or for community redevelopment. During 2019 and 2018, earnings on these funds totaled \$117,929 and \$32,163, respectively, and \$1,067,680 and \$949,675, respectively, was distributed to various organizations to provide services under this restricted purpose.

Fiscal Sponsorship

The Foundation provides fiscal sponsorship services for the Oregon State Bar for the Oregon State Bar Diversity and Inclusion Department's recruiting and retention program titled Opportunities for Law in Oregon (OLIO), which began in 2013. Under this agreement, the Foundation receives revenues and disburses grants to the Oregon State Bar.

During 2019 and 2018, the amounts received for the OLIO program totaled \$55,885 (less \$372 of payment processing fees) and \$49,123, respectively, and the amount of grants awarded totaled \$58,169 and \$44,640, respectively.

SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 6, 2020, the date on which the financial statements were available to be issued. As a result of the recent coronavirus pandemic (COVID-19), numerous sectors of the economy are suffering damage and the long-term economic and business consequences of this remain unknown. The extent to which this will impact the Foundation is uncertain.

On April 27, 2020, the Foundation issued a promissory note (the Note) to a bank for \$37,500. The Note bears interest at 1% per annum and is payable in equal monthly payments over 18 months beginning November 27, 2020. The Note is also fully guaranteed by the U.S. Small Business Administration under the Paycheck Protection Program (PPP) created by the Coronavirus Aid, Relief, and Economic Security Act of March 2020. Other terms of the Note and PPP provide for the Note to be forgiven under certain conditions, particularly if the Foundation maintains its payroll at historical levels.

Management expects the Foundation will meet the conditions that will lead to forgiveness of the entire loan.